HP Envy



STEP 1: UNPACK REPLACEMENT PRINTER. *Pictures are for illustrative purpose only. The color of your product may vary.*



 Find Pre-Paid Label inside the box (Orange envelope) to return original printer.



2. Remove bag and tape, save them to return original printer.



3. Remove the foam sheet, save them to return original printer.

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4. Pull out the Paper tray and load paper sheets. Place the input tray back in the printer.

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STEP 2: REMOVE ACCESSORIES FROM THE ORIGINAL PRINTER AND PREPARE FOR SHIPMENT



1. Turn the ORIGINAL printer on, open the pen access door and wait for the carriage to stop.



 Remove Ink Cartridges.
 A. Lift up cartridge latches.
 B. Remove inks from the carriage and lower the latches. Save them for future use in a plastic tub with an airtight lid **INSTANT INK CUSTOMERS ONLY:** USED Instant Ink cartridges will not work in your replacement printer.



3. Turn the ORIGINAL printer off by pressing the power button. Disconnect the power cord. Save it to use with the REPLACEMENT printer.



4. Open the paper tray. Take out the paper sheets. Close the paper tray.



5. Open the scanner lid. Place the glass protective foam on top of glass. Close the scanner lid.

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HP Envy

645x / 645xe series

hp

STEP 3: INSTALL REPLACEMENT.

INSTANT INK CUSTOMERS ONLY: Use the NEW cartridges to initialize and enroll the replacement printer to receive a new set of Instant Ink cartridges.



1. Turn the REPLACEMENT printer on by connecting the power cord; use the power cord from ORIGINAL printer.



2. Open the pen access door and wait for the carriage to stop.



3. Install Ink Cartridges.
A. Lift up cartridge latches.
B. Install the ink cartridges you saved previously.
C. Lower the latches over the ink cartridges and close the lid.

STEP 4: INSTALL HP SMART APP



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setup flow in HP Smart when setting up your replacement printer.

NOTE: if you are enrolled in HP Instant Ink and were using HP Instant Ink cartridges in your old printer, they will not work in your new printer. Go to hpinstantink.com for more information.





STEP 5: TRANSFER YOUR HP INSTANT INK ACCOUNT TO REPLACEMENT PRINTER IF YOU HAVE NOT DONE IT DURING SETUP OF YOUR REPLACEMENT PRINTER

Transfer your HP Instant Ink account to the new printer to retain your account history, rollover pages, and any promotional offers.

- To transfer your HP Instant Ink account from the ORIGINAL to the REPLACEMENT printer, go to <u>https://instantink.hpconnected.com/</u> and sign in to your account.
- 2. Click add/enroll printer. Follow the instructions to replace your old printer with your new replacement printer on your Instant Ink account.



3. If you need drivers or help connecting your printer to the wireless network and enabling web services, click Go to HP Setup.

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STEP 6: SHIP ORIGINAL PRINTER BACK TO HP

IMPORTANT – Please return your original product within three (3) working days of receipt of the replacement product. If HP does not receive the original product within (15) fifteen days, your collateral will be charged the replacement price of the product. This does not apply to customers who mailed their product directly to the service center prior to receiving this replacement product.



1. Use saved tapes to secure the printer.



2. Use the bag and place the printer inside.



3. Place the foams at the bottom of the box, as shown. Notice each side difference



4. Place the printer inside the box and place top foams.



5. Place the cardboard, as in the image.



6. Seal the box with tape. Place Pre-Paid return label <u>over</u> the original shipping label.

What if the printer does not fit in the box? If the product you are returning does not fit in the box, use the bag to cover it, place it in a box that does fit, secure it with any packaging material you have at hand, and use the Pre-paid return label to ship it back to HP.

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Visit us online. Go to http://support.hp.com to access warranty support including troubleshooting tips, diagnostic tools, software and drivers, product information, and how-to videos. Support options like chat and forums are also accessible from this website.

Terms and Conditions.

Your replacement product is backed by your original HP warranty. We will continue to offer you a variety of service and support options to meet your needs both during and after your warranty has expired.

LIMITED WARRANTY ON EXCHANGE SERVICE

WHAT IS COVERED

This replacement is warranted by HP Inc. for the greater of (i) the reminder of the original product warranty period, or (ii) a period of ninety (90) days from the date of replacement.

During this warranty period, HP Inc. will correct any defects in materials or workmanship used in the repair.

This Limited Ninety (90) Day Warranty does not alter the duration of the original product manufacturing warranty which is based upon the purchase date of the original product (refer to your HP Product User's Manual for manufacturing warranty details). During this Limited Warranty period, HP Inc. will, at its option, either repair or replace any product which fails to meet the terms of the original product manufacturing warranty.

HP reuses, refurbishes, or recycles, reducing environmental impacts. At HP, we aspire to create a world without waste. From our supply chain, to our operations, to our technology and service offerings, we are transforming our entire business for a circular, low-carbon economy.

We are reinventing how we design, deliver and recover our products to enable our customers to drive growth while shrinking their carbon footprint.

WHAT IS NOT COVERED?

This warranty does not apply if product has been damaged by accident or misuse, or as a result of service or modification by other than an authorized HP Service Center or Dealer. Service charges for these situations are based on time and materials necessary to accomplish the repair. Individual quotation and customer authorization is required prior to performing time and material repairs. No other express warranty is given. Repair or replacement of product is your exclusive remedy.

ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS OR PURPOSE IS LIMITED TO THE DURATION OF THIS WRITTEN WARRANTY. TO THE EXTENT ALLOWED BY LOCAL LAW, IN NO EVENT SHALL HEWLETT-PACKARD COMPANY BE LIABLE FOR CONSEQUENTIAL DAMAGES.

NOTICE TO CALIFORNIA CONSUMER: PLEASE READ THIS IMPORTANT INFORMATION.

A buyer of this product in California has the right to have this product serviced or repaired during the warranty period. The warranty period will be extended for the number of whole days that the product has been out of the buyer's hands for warranty repairs. If a defect exists within the warranty period, the warranty will not expire until the defect has been fixed. The warranty period will also be extended if the warranty repairs have not been performed due to delays caused by circumstances beyond the control of the buyer, or if the warranty repairs did not remedy the defect and the buyer notify the manufacturer or seller of the failure of the repairs within 60 days after they were completed. If, after a reasonable number of attempts, the defect has not been fixed, the buyer ay return this product for a replacement or a refund subject, in either case, to deduction of a reasonable charge of usage. This time extension does not affect the protections or remedies the buyer has under other laws.

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